

Swim Saskatchewan Inc.

BOARD OF DIRECTORS POLICIES

Type:	Membership	Policy Number:	M-2.1
Name:	Coach Membership & Certification	Date Approved:	June 2013 (previously part of M-2)
Authority:	Board of Directors	Date Revised:	June 2014, Nov 2015, Jan 2017, June 2018

Reference: SSI Bylaws Article 2, Sask Sport Policies and Swimming Canada National Registration Policy and Procedures

Purpose: Swim Sask is committed to creating a sport environment in which all individuals are treated with respect and dignity. Coaches have a responsibility to create a sporting environment that is free of harassment, abuse, bullying and neglect.

Swim Sask requires that all coaches participating in the sport of swimming meet the minimum NCCP training and certification qualifications as set out by Swimming Canada as well as have completed the online Respect in Sport (RiS) certification (or equivalency), as required by Sask Sport Inc.

All coaches must be a minimum of 15 years to actively coach with a Swim Sask affiliated club/program.

All coaches within a Swim Sask affiliated club must be registered annually with SSCA, SNC and the CSCTA, through the national registration system as a coach, immediately upon becoming active in a coaching position.

As members of these three organizations, coaches are subject to the membership requirements, policies and any discipline or sanction pursuant to those requirements or policies. For example, as a member of the CSCTA, coaches are bound by the CSCTA's Code of Professional Conduct. Coaches are also bound by Swim Sask Code of Conduct and other policies.

The registration period for all coaches is September 1 to August 31 of each year.

Clubs have the duty to ensure that:

1. All coaches are members of SSCA, SNC and CSCTA
2. That all coaches meet the minimum NCCP Training and certification requirements as outlined in the most current version of the Swimming Canada document titled: "*National Registration Policy Procedures and Rules Manual.*" Found at the very bottom of the following page:
<https://swimming.ca/en/national-registration-policy-procedures/>
3. Hold a valid Respect in Sport (RiS) certification

NCCP Training and Certification Requirements

Winter and Masters Club Coaches

Must fully meet the requirements as required by Swimming Canada as indicated in National Registration Procedures and Rule for coaches as per the document titled: *National Registration Policy, Procedures and Rules Manual*, found at the very bottom of the following page: <https://swimming.ca/en/national-registration-policy-procedures/>

In addition to the Swimming Canada requirements, Winter and Masters Club Coaches must hold a valid Respect in Sport (RiS) certification as listed on the next page of this policy.

Summer Club Coaches

In a club where there is at minimum a Swimming 101 Trained coach, first year Summer club coaches have until June 15th or the date of the first swim meet, whichever is earlier, to complete the Community Coach Course, OR Swimming 101 Pre-Course workbook OR complete the Swimming Teacher Red Cross WSI Application OR I Can Swim Teacher Application.

In a club where there not a coach that is at minimum Swimming 101 Trained, first year Summer Club coaches must complete the Community Coach Course, OR Swimming 101 Pre-Course workbook OR complete the Swimming Teacher Red Cross WSI Application OR I Can Swim Teacher Application by May 1st

Summer Club Coaches that have taken the Swimming 101 course are eligible to coach at sanctioned competitions on his/her own. Coaches that have taken the Community Coach Course or have completed one of the Swimming Teacher Applications, may only attend sanctioned competitions while being supervised at the competition by a certified coach that is Fundamentals coach certified or above.

Returning Summer Club coaches that are **Swimming Teacher candidates** must be fully certified by June 15th of their 2nd year.

Returning Summer Club coaches that are **Swimming 101 Candidates** must take the Swimming 101 course by May 31st of their 2nd year and in addition during their 2nd season, must work on their post course tasks and have their on-deck assessment done. They must then be fully certified by May 1st of their 3rd year. (i.e. a coach that starts coaching in the 2014 Summer season must complete the Swimming 101 Pre-course workbook by June 14, 2014. Then take the Swimming 101 course by May 31, 2015 and then must be fully Level 1 Fundamentals Coach 'certified' by May 1, 2016).

Respect in Sport (RiS) certification requirements

In addition to the minimum NCCP training and certification requirements listed above, all returning coaches must hold a valid Respect in Sport (RiS) certification or equivalency such as NCCP Empower+ or Respect in Sport for Schools.

Winter and Masters Club Coaches registering for the first time will have until November 30th to complete the RiS certification training or training equivalency. Coaches beginning after November 30th have 30 days to complete the RiS training.

Summer Club coaches registering for the first time must complete the RiS certification training by May 1st.

Enforcement:

- Clubs will remove any coach not meeting the NCCP minimum training and certification requirements **AND** the RiS certification (or equivalency) by the deadline established and if not, will be removed as a coach until such time that the necessary course or requirements are completed and verified by Swim Saskatchewan.
- Any affiliated club's non-compliance with this policy may result in further discipline as determined by the Board of Directors or in accordance with Swim Sask policy.

NCCP and RiS Administration:

Swim Sask Executive Director and Program Coordinator have administrative access to the NCCP Database; called "The Locker" and to the RiS database to oversee functions such as report generation and monitoring.