



National Registration Policy
&
Membership Procedures Manual

National Registration Procedures and Rules – Coaches (Class IX Members)

Purpose:

The national registration process, guided and directed through a central point, serves to track and monitor the demographic profile of the SNC membership for the purposes of strategic planning and programming. The membership cycle begins annually on September 1st and ends on August 31st.

Rules:

- All Coaches working with registered Swimming Canada swimmers must be registered annually through the SNC online registration system as a COACH with SNC, the CSCTA and their respective provincial swimming organization through their respective Club Registrar.
- Coaches not affiliated to a Club must pursue their SNC, CSCTA and respective provincial swimming organization registrations through their respective Provincial Swimming Organization directly.
- “In-training”, “trained”, and “certified” definition can be found on <http://www.nccpswimming.org/>
- Complete Certification Procedures are found in the NCCP Operations Manual downloadable from the NCCP Swimming website: <http://www.nccpswimming.org/>
- The registration period for coaches is September 1 to August 31 of each year.

Effective September 1, 2011:

Coaches in their 1st year of registration with SNC must be NCCP Swimming Teacher “In-training” or NCCP Fundamentals Coach “In-training” in order to be on deck.

First year coaches have four (4) weeks from their application for registration with SNC to complete the “In-training” status.

All returning Coaches must be NCCP Swimming Teacher “certified” or have completed the Swimming 101 course in order to be on deck.

In the case of extraordinary circumstances, a Coach that doesn’t make any of the above mentioned requirements deemed necessary for deck access during a club sanctioned training session or at a SNC Competition, he/she may appeal their PSO Executive Director for temporary access to the pool deck during the designated event(s).

NOTE: SNC competition means any sanctioned competition in Canada including SNC Designated Competitions.

Effective September 1, 2012:

Coaches attending the Speedo Eastern/Western Championships, Canada Cup Competitions and the Canadian Age Group Championships must be, at minimum, NCCP Competition Introduction (Comp-Int) Coach “trained” or NCCP Level 2 “certified” in order to access the deck.

As well as, Coaches in their 1st year of registration with SNC must be NCCP Swimming Teacher “In-training” or Fundamentals Coach “In-training” and a minimum of 16 years of age upon completion of their “in-training status” in order to be on deck.

First year coaches have four (4) weeks from their application for registration with SNC to complete the “In-training” status.

All returning Coaches must be Swimming Teacher “certified” or Fundamentals Coach “trained” and a minimum of 16 years of age in order to be on deck.

Effective September 1, 2013:

Head Coaches attending the SNC Senior National Championships / Trials / PARA Can-Ams must be, at minimum, NCCP Competition Development (Comp-Dev) Coach “trained” or NCCP Level 3 “certified” or Coaches of Canada Charter Professional Coach designation (ChPC) in order to access the deck. Assistant Coaches must be at minimum NCCP Competition Introduction (Comp-Int) Coach “trained” or NCCP Level 2 “certified” in order to access the deck.

As well as, Coaches attending the Speedo Eastern/Western Championships, Canada Cup Competitions and the Canadian Age Group Championships must be, at minimum, NCCP Competition Introduction (Comp-Int) Coach “trained” or NCCP Level 2 “certified” in order to access the deck.

And, Coaches in their 1st year of registration with SNC must be NCCP Swimming Teacher “In-training” or Fundamentals Coach “In-training” and a minimum of 16 years of age upon completion of their “in-training status” in order to be on deck.

First year coaches have four (4) weeks from their application for registration with SNC to complete the “In-training” status.

All returning Coaches must be Swimming Teacher “certified” or Fundamentals Coach “trained” and a minimum of 16 years of age in order to be on deck.

Transference – Old NCCP to New NCCP:

Old to New NCCP transference will be done automatically in the Coaching Association of Canada NCCP database. Coaches may review the transfer process at;

<http://www.nccpswimming.org/nccp-old-to-new/>

Coaches with questions about the transfer, or who identify missing NCCP activities on their NCCP transcript, may contact the NCCP Administrator for assistance - nccp@swimming.ca.

Coaches will be granted the appropriate NCCP status in the NEW NCCP, based on their status in the OLD NCCP. Coaches may be required to complete certain assigned tasks / evaluation to attain “certified” status in the NEW NCCP program.

Foreign Equivalency:

New Coaches to Canada seeking recognition of prior coach training must apply within thirty (30) days of registering with SNC. <http://www.nccpswimming.org/foreign-coach-application/>

Once the application and review process has been completed, coaches must then adhere to the coaching rules that apply to all Canadian coaches.

Related:

- Varsity Coaches must abide by the rules and policies of the Canadian Interuniversity Sports, their respective University, and Provincial Section.
- Masters Coaches must abide by the rules and policies of Masters Swimming Canada and their respective Provincial Section.
- Summer Coaches must abide by the rules and policies of their respective Provincial Summer Swimming Association and their respective Provincial Section.
- National Coaches, Provincial Coaches and Educational Coaches (NCCP Learning Facilitators and Fundamentals and Competition Coach Evaluators) must abide by the rules and policies of Swimming Canada and their respective Provincial Section. National Coaches must register via the National Registrar. Provincial and Education Coaches must register via their respective Provincial Registrars.
- In the case of extraordinary circumstances, a coach that doesn't make any of the above mentioned requirements deemed necessary for deck access at a SNC Competition, he/she may appeal SNC CEO or COO for temporary access to the pool deck during the designated competition.

NOTE: SNC competition means any sanctioned competition in Canada including SNC Designated Competitions.
