



# Summer Swimming Policies

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Abbreviations and Definitions

Summer Swim Meet	A swim meet hosted by a registered Saskatchewan Summer Club
Member in Good Standing	Any member whose membership in not suspended or revoked or who is not serving a disciplinary penalty by either his/her club or Swim Saskatchewan Inc.
CLASSIFIED	Classified shall mean a Para swimmer that has been classified under the SNC Functional Classification system
CSCTA	Canadian Swimming Coaches and Teachers Association
EXHIBITION	Means that the time posted in a sanctioned competition by the swimmer shall be official, but not eligible to score points or to received awards
FINA	Federation Internationale de Natation – the body which regulates and controls competitions in the four aquatic sports at the world level.
INACTIVE OR OUT OF WATER	Inactive or Out of Water refers to a swimmer that was registered on or after September 1 but are not currently participating in club activities.
LC	Long Course (50 metres)
MSC	Masters Swimming Canada
PARA	Para shall mean a Swimmer with a Disability that has been classified
SAMS	Saskatchewan Association Masters Swimmers
SC	Short Course (25 metres)
SNC	Swimming Canada
SO	Special Olympic swimmers
SSCA	Saskatchewan Swim Coaches Association
SSF	Swim Saskatchewan Foundation
SSI	Swim Saskatchewan Inc.

**Abbreviations and Definitions continued....**

## Abbreviations and Definitions continued

Suspended Swimmer	A suspended swimmer means a swimmer who is ineligible to compete in any sanctioned swimming event in Canada as a result of a club or Provincial Section disciplinary action. Suspended swimmers may continue to train, unless this was also part of the disciplinary action.
SWAD	Swimmers with a Disability
UNIVERSITY TEAM OR VARSITY TEAM	University Team or Varsity team means a swimming team registered with the Canadian Interuniversity Sports (CIS) and with SNC. A registered University Team is considered a club in the National registration and results system.

## Definitions of Types of Summer Meets

Full Meet	A meet that offers <u>all</u> the same events that will be held at Provincial Finals.
Sprint Meet	A Sprint meet is where all the regular events are halved, e.g. The 100 Free becomes 50 Free, the 50 Free becomes a 25 free, 100 Breast becomes 50 Breast etc. A Sprint Meet does not change the events for the 7 & 8 year old category.
Combination Meet	A meet that offers a mixture of Full & Sprint events and usually has many more events offered than a regular meet.
Developmental meet	A meet that is seeded according to entry times, so an 8 year old may be swimming next to a 15 year old.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number:	SG-1
Name:	Terms of Reference & Membership	Date Approved:	Sept 2003
Authority:	Swim Saskatchewan Inc. Board	Date Revised:	June 2005, Aug '08, Aug '09, July '10, July '11, April '18, July '18

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-6, G-7 and A-1

*Purpose*

The Summer Swimming Program Committee will be responsible for carrying out routine business and will exercise authority as set out in the Swim Saskatchewan Bylaws and general policies.

*Accountability*

The Summer Swimming Committee will be accountable to the Board of Directors and the members of Swim Saskatchewan Inc. through the Director, Summer Swimming.

*Responsibilities*

1. Responsible for the design, coordination, scheduling and implementation of all Swim Saskatchewan Sanctioned summer meets in Saskatchewan.
2. Responsible for ensuring that all summer swim meets are conducted in accordance with the Swimming Rules of Swimming Natation Canada.
  - a. Responsible for ensuring that all swimmers are registered with SSI as required by the Policies of SSI.
  - b. Together with the Saskatchewan Swim Coaches Association, responsible for ensuring that all coaches are registered with Swimming Canada, the provincial governing body and the Canadian Swim Coaches and Teachers Association.
  - c. Together with the Master & Senior Officials Committee, responsible for ensuring that all Officials have been duly qualified for the position that they perform at a meet.
  - d. Responsible to ensure that all coaches meet the minimum standard to be a coach and be on deck.
  - e. Responsible for the Promotion, Guidance and Support of Summer Swimming in Saskatchewan.
3. Responsible for establishing equal representation for all Summer Swim Clubs at committee deliberations.

Policy SG-1 Continued....

4. Responsible for monitoring compliance with the Member Code of Conduct. The SSCA will be responsible for monitoring compliance of the coaches with the Code of Ethics of the Canadian Swim Coaches and Teachers Association.
5. Responsible for developing and reviewing specific Policies that pertain to Summer swimming, and for ensuring compliance with those Policies.

#### *Members*

The management of Summer Swimming will be vested in a Summer Swimming Program Committee consisting of the following positions:

1. Director of Summer Swimming (Chair) – and will vote only in the case of a tie
2. Club Representatives – one from each registered club – each with one vote

No one person will hold more than one position.

#### *Term of Office*

The Director Summer Swimming will be elected every 2 years at the Summer Swimming Annual meeting. Elections will take place in the odd numbered years and will be held as per Policy SG-3. The term of office shall be from September 1 in the year elected to August 31, 2 years later.

The Club Representatives will be selected each year by their respective club.

#### *Meetings*

The Summer Swimming Program Committee will meet at least two times per year.

#### *Quorum*

A Quorum will consist of a majority of the voting representatives present.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number: SG-2
Name:	Resignations and Vacancies	Date Approved: August 2001
Authority:	Summer Swimming Program Committee	Date Revised: July 2011, April 2018

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

The resignation of any member of the Summer Swimming Program Committee will become effective upon receipt of written notice to the Executive Director of Swim Saskatchewan Inc. or the Chair of Summer Swimming.

If a vacancy occurs among the Club Representatives on the Summer Swimming Program Committee, the Program Committee will advise the club to fill the vacancy.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number: SG-3
Name:	Summer Swimming Program Committee Chair	Date Approved: August 2001
Authority:	Summer Swimming Program Committee	Date Revised: July 2011

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-5.4, G-7 and A-1

The Voting Representatives at the Summer Swimming Annual Meeting will elect the Director of Summer Swimming. The Director of Summer Swimming will serve as the Chair of the Summer Swimming Program Committee.

In any year in which an election is required for the position of Director, the SSI office will issue a call for nominations for the position. The call for nominations will be issued by the SSI office. Nominations are encouraged to be submitted to the SSI office no later than 15 days prior to the Annual Meeting; however, nominations may also come from the floor at the Annual meeting. The nominee must be in attendance at the annual meeting for any nominations that come from the floor at the annual meeting. For any nominations that are submitted to the SSI office, the nominee does not have to be in attendance at the meeting. Nominations that are submitted to the SSI office must include a description of the **nominee's qualifications for the position and a bio.** Nominations received by the SSI office, will be circulated to the Summer Swim Clubs along with the agenda for the annual meeting. If there is only one nominee, that nominee will be declared elected by acclamation at the Annual Meeting. If an election is required, it will be held by secret ballot at the Annual Meeting. If the incumbent Director is a candidate, then either the Records Chair or the Master and Senior Officials Representative will chair the election.

The Summer Swimming Program Committee Chair will call and preside at all meetings of the Summer Swimming Program Committee meetings and Summer Swimming Annual Meeting or special meetings, appoint special committees, and will present an annual report at the Summer Swimming Annual Meeting. The Summer Swimming Program Committee Chair will have a vote only in the case of a tie.

The Summer Swimming Program Committee Chair will also sit as the representative for Summer Swimming on the Swim Saskatchewan Board of Directors, presenting a report at the Annual Meeting.

The Term of office will be 2 years, renewable once consecutively. Previous service as Director of Summer Swimming will not disqualify any person from subsequent election, provided that the person does not serve more than 4 years consecutively.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number: SG-3.1
Name:	Duties of Director, Summer Swimming	Date Approved: Sept 2003
Authority:	Summer Swimming Program Committee	Date Revised:

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-5.4 and A-1

The duties of the Director, Summer Swimming will be:

1. To set the Agenda and chair all General and Special Meetings of the Summer Swimming Program Committee.
2. To set the Agenda, chair and present a report at the Summer Swimming Program Committee Annual Meeting.
3. To appoint any special committees.
4. To ensure that the minutes from all Summer Swimming Program Committee meetings are distributed in a timely fashion.
5. To represent the Summer Swimming Program Committee as a Board member of Swim Saskatchewan Inc., to attend and participate, including voting in accordance with the Rules of Order for the same, at all meetings of the Board and to report back to the Summer Swimming Program Committee on all decisions affecting Summer Swimming in Saskatchewan.
6. To vote in accordance with the Rules of Order adopted by SSI at any General, Board or Committee meetings.
7. To liaise and co-operate with all the other Committee and members of Swim Saskatchewan Inc. for the betterment of Summer Swimming in Saskatchewan.
8. To carry out any other duties as will from time to time be required; in order to fulfill the intent of the Bylaws of Swim Saskatchewan Inc. or as may be necessary for the proper governance of the business of Swim Saskatchewan Inc.



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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number: SG-4
Name:	Club Representatives	Date Approved: Aug 2001
Authority:	Summer Swimming Program Committee	Date Revised: Sept 20014, June 2005, April 2007, Aug 2007, July 2011

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

Each Summer Club will select a Club Representative. Club Representatives will be named for a one year term and may be named for repeated terms without limitation.

The duties of Club Representatives will include but not be limited to:

1. To attend all meetings to bring forward club concerns;
2. To serve as a liaison for their club;
3. Present an annual report of club activities to the Annual Meeting. They may send an alternate (designate) to a meeting if unable to attend;
4. **Provide input into the next season's swim schedule prior to the Summer Swimming Annual Meeting.**

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number: SG-5
Name:	Summer Swim Meetings	Date Approved: August 2001
Authority:	Summer Swimming Chair	Date Revised: July 2010, July 2011

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

The Summer Swimming Program will hold an Annual and a Semi-Annual Meeting.

The Annual Meeting will be held in conjunction with the Summer Swimming Provincial Finals.

The Semi-Annual Meeting will be held in the Spring, prior to the first swim meet.

Special Meetings will be called by the Summer Swimming Chair upon the request in writing by at least five of the affiliated Summer Swim Clubs.

The agenda for the Annual and Semi-Annual Meetings will be sent to all Summer Swimming Club representatives at least seven (7) days prior to the date of the meeting.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number:	SG-6
Name:	Voting	Date Approved:	August 2001
Authority:	Summer Swimming Chair	Date Revised:	Aug '07, July 2011

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

Each affiliated Summer Swimming Club will be entitled to two (2) voting delegates at the Annual and Semi-Annual Meetings. The Officials Representative and the Records Chair may not carry a vote for a club.

There will be no voting by proxy and each person will carry only one (1) vote.

To be recognized and registered as a voting delegate, each affiliated club must submit a list of their two (2) voting delegates prior to any vote taking place.

In general voting matters, a simple majority (50% + 1) of the voting delegates present will decide the question. In votes regarding changes to Summer Swimming Policies or Summer Swimming Technical Package, a vote of not less than seventy-five per cent (75%) will decide the question.

The Summer Swimming Chair may submit to a vote by mail/fax/e-mail any specific question or matter that may be in the interest of and for the benefit of summer swimming.

In the case of a vote by mail:

1. The secretary of Swim Saskatchewan Inc. will mail to each Club Representative a clear statement of the question to be voted upon with the request that each Club Representative send a vote to SSI within a stated time, but not more than thirty (30) days from the date of the mailing of the question.
2. Within five (5) days of the closing of the vote, SSI will mail to each Club Representative a copy of the questions and the result of the vote, including the number of those voting for and in opposition, with a statement of whether the question has been carried or defeated.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Governance	Policy Number: SG-7
Name:	Amendments	Date Approved: August 2001
Authority:	Summer Swimming Chair	Date Revised: April 2002, July 2011, June 2014

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

The Summer Swimming Policies and Technical Package will not be rescinded, altered, or added to except by special resolution, which means:

1. At a General meeting:

A Notice of Motion for changes will be in writing and must be received by Swim Saskatchewan Inc. and the Summer Swimming Chair no later than fifteen (15) days prior to the date of the Annual or Semi-Annual Meeting. SSI will immediately upon receipt of such Notice of Motion forward a copy to each Club Representative.

By the vote of not less than seventy-five percent (75%) of Summer Swimming Club representatives voting.

2. By a resolution consented to in writing by all the Summer Swimming Club representatives who would have been entitled at a general meeting to vote on the resolution in person.

3. Minor revisions to the text of amendments submitted at a General meeting can be made subject to the fact that the revisions do not substantively change the intent of the original amendment.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Competition	Policy Number: SC-1
Name:	Summer Swimming Technical Package	Date Approved: August 2001
Authority:	Summer Officials Coordinator	Date Revised:

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

The Summer Swimming Technical Package will govern the general running of competitions for the Summer Swimming program and will be consider policy governing the technical format for sanctioned summer swim meets.

Summer Swimming Policies will govern the issues and policies that are not covered within the Summer Swimming Technical Package.

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Swim Saskatchewan Inc.  
SUMMER SWIMMING POLICIES

Type: Eligibility  
Name: Summer Swimming Registration  
Authority: Swim Saskatchewan Inc.

Policy Number: SC-2  
Date Approved: August 2001  
Date Revised: **Oct '05, June '06, April '07**  
May '08, May '10, July '10,  
May 2012, May 2017

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7, M-2 and A-1

All swimmers must be registered with Swim Saskatchewan Inc.

Swimmers that were affiliated with a winter club or university team during any period between October 31 to April 30 immediately preceding the year the swimmer applies to be **registered, may at the summer club's discretion, allow the swimmer to join their summer club to train with them, and compete as an exhibition swimmer only.**

Clubs may register swimmers under the age of 7, but they are not allowed to compete in sanctioned competitions.

Any swimmer is eligible to register with Swim Saskatchewan and compete as a summer swimmer who:

1. Will be at least years seven years old as of April 30 of the year of competition.
2. Has not trained with a Competitive Winter Swim Club or University Varsity Swim Team nor competed in competitive swimming during the period of October 31 to April 30 immediately preceding the year the swimmer applies to be registered. Children that are registered Learn to Swim Lessons provided by a Winter Swim Club, are eligible to register and compete as a Summer Swimmer, as are children that are registered with other types of aquatic clubs (i.e. water polo, triathlon, rowing, canoe/kayak etc.)
3. Is not a member of a Canadian National or International team in any sport governed by AFC and;

The age of the competitor will be as of April 30 of the year of competition.

Summer clubs may hold a tryout period/camp, for new swimmers only, prior to May 1<sup>st</sup> providing that the tryout period/camp does not exceed a total of 4 hours.

Para and Special Olympic swimmers may register as a Winter Competitive swimmer and may swim at SSI Sanctioned summer meets as Exhibition. If a Para and Special Olympic swimmer wishes to compete as a full competitive Summer swimmer then he/she must comply with item # 2 above.

To compete in a meet, all Saskatchewan swimmers must be amateurs and registered with Swim Saskatchewan as Summer Swimmers. At the discretion of Meet Management, registered summer swimmers from other provinces and from out of country may be invited to compete as either exhibition or competitive swimmers.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Competition	Policy Number: SC-3
Name:	Selection of Hosts: Finals & Semi-Finals	Date Approved: August 2001
Authority:	Summer Swimming Program Committee	Date Revised:

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

The Provincial Finals will alternate between North and South. The South will host the Provincial Finals on even numbered years; the North will host the Finals on odd numbered years.

Clubs wishing to host Provincial Finals will make application at least three years in advance. The final decision on the awarding of Provincial Finals will be made a minimum of two years in advance, at the Annual Meeting.

Clubs wishing to host Semi-Finals in either North or South, will make application at least three years in advance. The tentative decision on the awarding of North and South Semi-Finals will be made a minimum of two years in advance, at the Annual Meeting.

Clubs hosting Semi-Finals or Provincial Finals will ensure that the pool meets regulations as far as accommodating officials in all positions.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Competition	Policy Number:	SC-4
Name:	Cancellations due to Weather or any Other Unforeseen Circumstances	Date Approved:	August 2001
Authority:	Meet Referees	Date Revised:	June 2005

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

In the case of weather or any other unforeseen adverse circumstance that prohibits the start or continuation of a meet, the meet management, in consultation with meet referees and lifeguards/pool staff, will **have the authority to "call" the meet** (stop competition) on account of the circumstance. Such weather will involve the presence of lightning or thunder within sight or sound of an outdoor pool in which the competition is being held, or any other weather condition that could constitute a danger to participants/spectators. (Examples include tornado warnings or hazardous driving conditions.) Other unforeseen adverse circumstances will include any other circumstance that could constitute a danger to participants/spectators. (Examples include electrical, mechanical or structural failures, pool contamination, hazardous imbalances in pool chemistry, etc.)

The meet manager, in consultation with facility staff, will monitor weather conditions when lightning is probable.

In a case where a meet is called or cancelled because of weather or any other unforeseen adverse circumstance, awards will be determined based on the events completed to that point, providing that at least half of the events have been completed. Events partially swam will not be included in points tabulations.

Whether or not to refund monies to clubs for events not swam will be at the discretion of meet management.

When the meet that is called due to weather is Semi-Finals or Summer Provincial Finals competition, the referees, in conjunction with the Summer Swimming Program Committee members and coaches present at that meet, will determine the best course of action, prior to a decision to cancel the meet.

Swimmers unable to compete due to weather at a Semi-Finals meet will not be penalized. Where events have not been swam at a Semi-Finals, the top six in-season best times of swimmers in each event not swam will be used to determine who will compete at Provincial Finals.



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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Competition	Policy Number:	SC-5
Name:	Records	Date Approved:	August 2002
Authority:	Summer Records Chair	Date Revised:	Sept 2003, May 2009, May 2017, April 2018

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7, C-3 and A-1

Summer swimming records will be maintained for all permissible age categories and events as defined in the Summer Swimming Technical Package Items 2.1.1 and 2.2.1 as well as Open Records.

All age groups are eligible to establish an open record.

Records will be kept separately for male and female swimmers.

Records will be established only at sanctioned competitions.

Records will be established by a swimmer only in his or her age group; except that the open records may be broken by a swimmer of any age.

Any summer swimmer who is registered and in good stand with SSI will be eligible to set provincial records, with the exception of exhibition swimmers.

Records for relays will be kept as follows:

1. 7 & 8 relay records will be kept for co-ed teams.
2. A relay will consist of four swimmers registered with the same club, providing that a minimum of 2 swimmers are from the proper age group, in order for a record to be valid, (in accordance with SNC rule CSWAG 1.1.7 and Summer Swimming Technical Package 2.1.4.1)
3. **Records for “provincial relays” may be set a “North” or “South” and will be established only at Summer Swimming Provincial Finals.**

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type: Competition Policy Number: SC-6  
Name: Diane Hanson Summer Coach Award Date Approved: May 2008  
Authority: Summer Swimming Program Committee Date Revised:

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The Diane Hanson Coaches Award is made possible by the Miller Family from Assiniboia and is in memory of Diane. Diane or Dee as she was known to her friends as was a **coach with the Weyburn Silver Seals in the early to mid 1990's**. She passed away in 2008 from Cancer. Dee was a perfect example of a Summer Senior Swimmer/Coach. She would coach at every swim meet, and then put down her clipboard, just in time to get on the blocks to swim her race. She believed in having fun, not taking herself too seriously, but the moment she stepped on the blocks, she put all of her effort in her race. Dee was the first coach of Weyburn swimmers that have moved onto to be the coach and senior swimmer, so obviously Dee had a great effect on them.

The intent of this award is to keep her memory alive by celebrating her qualities in our younger coaches and swimmers. Her qualities are believed to be the traits that make for great Summer Swimming coaches.

This is an award that will not necessarily be presented each year, only in years when the candidates meet the necessary criteria.

The Criteria for the Diane Hanson Award is as follows:

- ☺ A registered Saskatchewan Summer Swim Coach, who is also registered as a Senior Swimmer in the year of nomination
- ☺ Must have been involved with Saskatchewan Summer Swimming for a minimum of 5 years
- ☺ Has a positive influence over younger swimmer's
- ☺ Is competitive and strives to get the best out of their swimmers, but also knows that the most important part of swimming is to have fun
- ☺ Is recognized for his/her coaching ability
- ☺ Is respected and almost idolized by their swimmers

Nominations may come from anyone in the Summer Swim Community.

Please explain in detail why the coach being nominated meets the criteria.

Nominations will be reviewed and voted upon by the current Summer Swimming Program Committee with the final decision being made by the Miller Family.

Nominations will be due July 15 of each year with the Award being presented at the Provincial Finals.

There will be no repeat Award winners.



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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Competition	Policy Number: SC-7
Name:	Officials	Date Approved: August 2001
Authority:	Summer Officials Coordinator	Date Revised:

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

Whenever possible, two referees will be scheduled for each sanctioned summer swim meet.

Clubs will, as much as possible, have qualified officials in all positions. Clubs will provide opportunities for members to attend clinics and work toward upgrading certification.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Administration	Policy Number:	SA-1
Name:	Relationship to Swim Saskatchewan Inc.	Date Approved:	August 2001
Authority:	Swim Saskatchewan Inc.	Date Revised:	

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

All Summer Swimming Policies and the Summer Swimming Technical Package will be subject to Swim Saskatchewan Inc. Bylaws and Policies.

Many topics are not included in Summer Swimming Policies and the Summer Swimming Technical Package because Swim Saskatchewan Inc. Bylaws and Policies govern these areas.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Administration	Policy Number:	SA-2
Name:	Reimbursement of Expenses	Date Approved:	August 2001
Authority:	Swim Saskatchewan Inc.	Date Revised:	Sept 2003, July 2011

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7; A-1 and A-2

Members of the Summer Swimming Program Committee will receive reimbursement for expenses incurred in their work for the Committee and will be paid by either Swim Sask or by the Summer Swim Clubs according to the following guidelines:

- Swim Sask will pay the expenses for the Director of Summer Swimming, the President of SSI, the Master & Senior Officials Committee Representative and the Records Chair to attend the Symposium and Semi Annual Meeting.
- Expenses for the Director of Summer Swimming, the President of SSI, the Master & Senior Officials Committee Representative and the Records Chair to attend the Summer Swimming Annual Meeting held in conjunction with Provincial Finals, will only be paid if the attending member does not have a child competing in the Provincial Finals.
- Swim Sask will pay the expenses for Club Representatives only for any meetings not held in conjunction with the Symposium and Annual Meeting. Reimbursement will be as per the Swim Sask Expense Policy.
- Clubs will reimburse all other expenses for their club representatives, on the basis **of submission of receipts for actual costs incurred, according to each club's internal policies.**
- Swim Sask will pay for the cost of any program committee meetings that are held via teleconference.
- Club will reimburse all other expenses for their club representative, on the basis of **submission of receipts for actual costs incurred, according to each club's internal policies.**

All expense claims must be submitted within 30 days of incurring the costs.

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type:	Administration	Policy Number: SA-3
Name:	Reimbursement of Expenses for Referees	Date Approved: August 2001
Authority:	Swim Saskatchewan Inc.	Date Revised:

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7, A-1 and A-2

Referees travelling to sanctioned summer meets outside their home town will be reimbursed by the host club upon the conclusion of the meet, for travel at the Swim Saskatchewan mileage rate, basic rate of host hotel and reasonable meal expenses,

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Swim Saskatchewan Inc.

SUMMER SWIMMING POLICIES

Type: Administration Policy Number: SA-4  
Name: Policy Review Schedule Date Approved: August 2001  
Authority: Summer Swimming Program Committee Date Revised: Sept'03, April '07

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Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7, A-1 and A-3

Summer Swimming Policies and the Summer Swimming Technical Package will be reviewed by the Summer Swimming Program Committee and presented to the membership according to the following schedule:

Governance Policies	--	Yearly	--	At the Annual Meeting
Competition Policies	--	Yearly	--	At the Semi-Annual Meeting
Administration Policies	--	Yearly	--	At the Annual Meeting
Technical Package	--	Yearly	--	At the Semi-Annual Meeting

Proposed changes to policies will be put forward by members in accordance with policy SG-8 and will be in accordance with the above schedule.

Any approved changes to the Summer Swimming Policies or the Summer Swimming Technical Package will be presented to the Board of Directors of Swim Saskatchewan Inc. for ratification.