

Swim Saskatchewan Inc.
BOARD OF DIRECTORS POLICIES

Type: Membership
Name: New Club Affiliation
Authority: Board of Directors

Policy Number: M-1.1
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Date Revised:

Reference: SSI Bylaws Art. 2

SSI looks to increase membership and provide more opportunities throughout the province for participation in competitive swimming in swim clubs. To this end, the Board of Directors will make open and transparent decisions based on SSI policy for new club membership, taking into account the best interests and goals of the organization.

This procedure defines how a club can become a member within the organization. SSI will ensure that new clubs demonstrate support for and compliance with existing policies and organizational direction, all in the interest of promoting and developing the sport of speed swimming.

General Principles

When considering applications for membership from new clubs, the Board of Directors shall consider the best interests of the sport of swimming, which includes that the club will:

- Demonstrate that the club will develop and support swimmers
- Provide training and development with a commitment to support the SNC Athlete Development Strategy/Policy (applicable to proposed new Winter Clubs only)
- Demonstrate a commitment to host or co-host competitions within a reasonable period of time
- Demonstrate a commitment to support and contribute to the activities of SSI and the swimming community.

Procedure for Affiliation of a new club

Clubs seeking membership in SSI shall submit an application to the Executive Director of SSI.

The application shall include the following:

1. General Club Information
 - a. Proposed club name;
 - b. Proposed new club abbreviation/club code. Club code cannot be more than 5 letters and cannot be the same as an existing club in the country;
 - c. Type of club (Winter, Masters, Summer or Varsity Team);
 - d. Mission Statement, purpose and goals of the club;
 - e. Name of main contact person for the club and his/her contact information (mailing address, email, phone number etc.);



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- f. Name of pool(s) where the proposed club intends to train.
2. Proposed club structure:
 - a. Projected total athlete registration
 - b. Provide the names, mailing address, phone numbers, work experience and NCCP certification level of the coaches; both paid and volunteer.
NOTE: coaches must meet the minimum certification levels established by Swimming Canada (SNC) and the Canadian Swim Coaches and Teacher Association (CSCTA). If the proposed new club is a masters club or if the club intends to include a Masters component then coaches must also meet the minimum requirements of Masters Swimming Canada.
 - c. Anticipated coach to swimmer ratio for each training group within the club structure.
 3. Club Bylaws
 4. Club Policies and procedures, including swimmer Code of Conduct
 5. Payment of the club affiliation fee (see policy G-8.1 for the current fee). Should the application not be approved then payment will be refunded.

Upon receipt of the application and all documentation, the Executive Director shall make a recommendation for consideration by the Board of Directors of SSI. The President shall call a meeting of the board to consider the recommendation. Any decision of the Board of Directors shall be communicated to the applicant club. A decision to accept or to reject the application shall be communicated to the applicant and to other clubs in the community, together with a copy of the minutes pertaining to the decision.

Clubs shall comply with the applicable technical package.

After approval by the board, the registration of the club is subjected to the requirement in policy M-1 of the registration of a minimum of 5 swimmers with SSI.