



SASKATCHEWAN ASSOCIATION OF MASTERS SWIMMING POLICIES

Governance

MG-1	Terms of Reference & Membership
MG-2	Resignations and Vacancies
MG-3	Election of Director, Masters Swimming
MG-3.1	Duties of Director, Masters Swimming
MG-4	Duties of Club Representatives
MG-5	Vice President- Masters Swimming
MG-6	Vice President – Communication
MG-7	Vice President – Competition
MG-8	Records Chair
MG-9	Masters Swimming Program Committee Meetings
MG-10	Voting
MG-11	Amendments

Competition

MC-1	SAMS Technical Package
MC-2	Eligibility and Registration
MC-3	Entries Refund Policy
MC-4	Cancellations due to Weather or Any other Unforeseen Circumstances
MC-5	Records

Administration

MA-1	Relationship to Swim Saskatchewan Inc.
MA-2	Reimbursement of Expenses
MA-3	Policy Review Schedule

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Abbreviations and Definitions

Member in Good Standing	any member whose membership is not suspended or revoked or who is not serving a disciplinary penalty by wither his/her club, Masters Swimming Canada or Swim Saskatchewan Inc.
CSCTA	Canadian Swimming Coaches and Teachers Association
FINA	Federation Internationale de Natation – the body which regulates and controls competition in the four aquatic sports at the world level
LC	Long Course (50 metres)
MSC	Masters Swimming Canada
PMO	Provincial Masters Organization
SAMS	Saskatchewan Association of Masters Swimming
SC	Short Course (25 metres)
SNC	Swimming/Natation Canada
SO	Special Olympic swimmers
SSCA	Saskatchewan Swim Coaches Association
SSF	Swim Saskatchewan Foundation
SSI	Swim Saskatchewan Inc.
SWAD	Swimmers with a Disability
UNATT	An Unattached swimmer
UNATTACHED	A swimmer that is not a member of a specific club OR a swimmer who is currently serving the 30 day transition period from one club to another.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Terms of Reference & Membership

Authority: Swim Saskatchewan Inc. Board

Policy Number: MG-1

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect 1; SSI Board Policy G-6 and A-1

Purpose

To carry out the routine business and exercise the authority of Swim Saskatchewan as it pertains to Masters Swimming.

Accountability

The SAMS Committee will be accountable to the Board of Directors and the members of Swim Saskatchewan Inc. through the Director, Masters Swimming.

Responsibilities

1. Responsible for the design, coordination, scheduling and implementation of all Swim Saskatchewan Sanctioned Masters Meets in Saskatchewan.
2. Responsible for ensuring that all masters swim meets are conducted in accordance with the Swimming Rules of Masters Swimming Canada (MSC) and Swimming/Natation Canada (SNC).
 - Responsible for ensuring that all swimmers are registered with MSC and SNC as required by the policies of MSC, SNC and SSI.
 - Together with the Saskatchewan Swim Coaches Association, responsible for ensuring that all coaches are registered with the provincial governing body and the Canadian Swim Coaches and Teachers Association.
 - Together with the Master/Senior Officials Committee, responsible for ensuring that all Officials have been duly qualified for the position that they perform at a meet.
3. Responsible for equal representation for all Swim Saskatchewan registered swim clubs at Committee deliberations.
4. Responsible for monitoring compliance with the Code of Conduct. THE SSCA will be responsible for monitoring compliance of the coaches with the Code of Ethics of the Canadian Swim Coaches and Teachers Association.
5. Responsible for developing and reviewing specific policies that pertain to Masters Swimming, and for ensuring compliance with those policies.

Policy MG-1 continued...

Members

The members of the Saskatchewan Association of Masters Swimming will be:

Director, Masters Swimming (Chair)

Records Chair – without vote

Vice President – Masters Swimming – with vote

Vice President – Communications – with vote

Vice President – Competition – with vote

Club Representatives – one from each registered club – each with one vote

No person will hold more than one position

Term of Office

Club Representatives will be appointed annually by their respective clubs.

Records Chair by the Director, Masters Swimming and will serve indefinitely.

Meetings

The Saskatchewan Association of Masters Swimming Committee will meet not less than two times per year.

Quorum

A Quorum will consist 1 Director plus 2 Club Reps present.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Resignations and Vacancies

Authority: Swim Saskatchewan Inc. Board

Policy Number: MG-2

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws At. 6, Sect. 1; SSI Board Policy G-7 and A-1

The resignation of any member of the SAMS Program Committee will become effective upon receipt of written notice to the Executive Director of Swim Saskatchewan Incorporated and the Director, Masters Swimming, copied to the Club or Committee whom the member represents.

If a vacancy occurs among the Club Representatives on the SAMS Program Committee, the Program Committee will advise the club to fill the vacancy to complete the term of office.

If a vacancy occurs among the Records Chair, the SAMS Chair will appoint new Records Chair upon recommendation of Club Reps.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Election of Director, Masters Swimming

Authority: Swim Saskatchewan Inc. Board

Policy Number: MG-3

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect 1; SSI Board Policy G-5.5, G-7 and A-1

The Club Representatives at the SAMS Annual Meeting will elect the Director, Masters Swimming. The Director, Masters Swimming will serve as the Chair of the SAMS Program Committee.

In any year in which an election is required for the position of Director, the SSI office will issue a call for nominations for the position. The call for nominations will be issued not less than 42 days before the date of the SAMS Annual Meeting. The deadline for nominations will be not less than 15 days before the date of the meeting. All nominations will be submitted to the office in writing, together with a brief description of the nominee's background. The nominations, together with the descriptions, will be circulated to the Masters Swimming Clubs immediately after the close of nominations. If there is only one nominee, that nominee will be declared elected by acclamation at the Annual Meeting. If an election is required, it will be held by Secret Ballot at the Annual Meeting.

The Director, Masters Swimming will call and preside at all meetings of the SAMS Program Committee and the Masters Swimming Annual Meeting, will appoint special committees and will present an annual report at the SAMS Annual Meeting.

The Director, Masters Swimming will not represent any individual club, and will have a vote only in case of a tie.

The Director, Masters Swimming will sit as the representative for SAMS on the Swim Saskatchewan Board of Directors, and will present a report at the Annual Meeting of SSI and at any other Board Meeting.

The Director, Masters Swimming will serve a term of two years, and may be re-elected for additional terms without limitation.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Duties of Director, Masters Swimming

Authority: Swim Saskatchewan Inc. Board

Policy Number: MG-3.1

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws At. 6, Sect 1; SSI Board Policy G-5.5, G-7 and A-1

The Duties of the Director of SAMS will be:

1. To set the Agenda and chair all General and Special Meetings of the Masters Swimming Program Committee.
2. To Set the Agenda, chair and present a report at the Masters Swimming Program Committee Annual Meeting.
3. To appoint any special committees.
4. To ensure that the minutes from all Masters Swimming Program Committee meetings are distributed in a timely fashion.
5. To represent the Masters Swimming Program Committee as a Board Member of Swim Saskatchewan Inc., to attend and participate, including voting in accordance with the Rules of Order for the same, at all meetings of the Board and to report back to the Masters Swimming Program Committee on all decisions affecting Masters Swimming in Saskatchewan.
6. To vote in accordance with the Rules of Order adopted by SSI at any General, Board or Committee meetings.
7. Responsible for managing all of the Financial Matters for Saskatchewan Association of Masters Swimming.
8. To liaise and co-operate with all the other Committee and members of Swim Saskatchewan Inc. for the betterment of Masters Swimming Saskatchewan. The Director of Masters Swimming may designate a delegate for all committee meetings that SAMS is invited to attend.
9. To carry out any other duties as will from time to time be required; in order to fulfill the intent of the Bylaws of Swim Saskatchewan Inc. or as may be necessary for the proper governance of the business of Swim Saskatchewan Inc.
10. To represent Masters swimming in Saskatchewan at the National level, as required by the Bylaws of Masters Swimming Canada, and to report back to the Board of SSI or to any of its program committees, and decisions of MSC affecting swimming in Saskatchewan. The Director, Masters Swimming will have a positive duty to report to the Director of Officials any changes to the Rules, Procedures and Guidelines of Masters Swimming Canada, and to report to the President of SSI any changes or proposed changes to the relationship between MSC and SNC.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Policy Number: MG-4

Name: Club Representatives

Date Approved: June 2004

Authority: Masters Swimming Program Committee **Date Revised:**

Reference: SSI Bylaws Art. 6, Sect 1; SSI Board Policy G-7 and A-1

Each Masters Swimming Club will select a Club Representative. Club Representatives will be named for a one-year term, and may be named for repeated terms without limitation.

The duties of the Club Representatives will include but not be limited to:

1. Attend all meetings of the Masters Swimming Program Committee to bring forward club concerns.
2. Serve as liaison for their club to the Masters Swimming Program Committee;
3. Present an annual report of Club activities to the Annual Meeting;
4. Designate an Alternate (in writing) to attend meetings of the Committee.
5. Provide input into the next season's meet schedule prior to the Masters Swimming Annual Meeting.
6. Provide feedback from their club regarding technical issues, such as the proposed meet scheduling and any concerns with the Program.
7. Cooperate with other Club Representatives and members of the Masters Swimming Program Committee to develop and enforce the Policies of Masters Swimming.

Club representatives will be reimbursed expenses as per Administration policy MA-2.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Policy Number: MG-5

Name: Vice President-Masters Swimming

Date Approved: June 2004

Authority: Masters Swimming Program Committee **Date Revised:**

Reference: SSI Bylaws Art.6, Sect. 1; SSI Board Policy G-7 and A-1

The Vice President-Masters Swimming will be elected by the Club Representatives at the SAMS Annual Meeting.

The VP Masters Swimming will serve a term of two years, and may be re-elected for additional terms without limitation.

The VP Masters Swimming will have the following duties:

1. Work with Masters Swimming Program Committee to develop the Masters Swimming Community in Saskatchewan.
2. Act as Interim Director, Masters Swimming, in the event the Director's position becomes vacant.
3. Responsible for coordinating the election of officers at the Masters Swimming Annual Meeting.
4. Will administer any grant requests made to SAMS, once approved by the Masters Swimming Program Committee. e.g.: Coaches Grant
5. Will record and distribute minutes from all Masters Swimming Program Committee meetings.
6. Provide Annual Report to SAMS Annual Meeting.
7. Other duties as assigned by the Masters Swimming Program Committee.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Policy Number: MG-6

Name: Vice President-Communication

Date Approved: June 2004

Authority: Masters Swimming Program Committee **Date Revised:**

Reference: SSI Bylaws Art.6, Sect. 1; SSI Board Policy G-7 and A-1

The Vice President-Communications will be elected by the Club Representatives at the SAMS Annual Meeting.

The VP Communication will serve a term of two years, and may be re-elected for additional terms without limitation.

The VP Communication will have the following duties:

1. Work with Masters Swimming Program Committee to develop the Masters Swimming Community in Saskatchewan.
2. Work closely with Masters Swimming Program Committee to develop and coordinate a Communications Strategy that will create awareness of events and programs among the Masters Swimming Community.
3. Focus on Implementation and Modification of said Strategy, as needed.
4. Provide input to Masters Swimming Program Committee on ways to build a stronger Masters Swimming community in Saskatchewan, through communication.
5. Provide Annual Report to SAMS Annual Meeting.
6. Other duties as assigned by the Masters Swimming Program Committee

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Policy Number: MG-7

Name: Vice President-Competition

Date Approved: June 2004

Authority: Masters Swimming Program Committee **Date Revised:**

Reference: SSI Bylaws Art.6, Sect. 1; SSI Board Policy G-7 and A-1

The Vice President-Competition will be elected by the Club Representatives at the SAMS Annual Meeting.

The VP Competition will serve a term of two years, and may be re-elected for additional terms without limitation.

The VP Competition will have the following duties:

1. Work with Masters Swimming Program Committee to develop the Masters Swimming Community in Saskatchewan.
2. Focus on the Development of the Annual Meet Schedule for SAMS. Discussion on Meet Schedule to take place at the Masters Swimming Program Committee Annual Meeting. Meet Schedule is to be finalized by October 1, each year.
3. Working with the Saskatchewan Masters Provincial Finals Meet Manager annually, to organize an Awards Celebration for SAMS on the first night of the Competition.
4. Ensure that all results from Saskatchewan Masters Meets are being forwarded to the Records Chair.
5. Ensure that all results from Saskatchewan Masters Meets are being forwarded to National Administrator for calculation of the National Top 20.
6. Provide Annual Report to SAMS Annual Meeting.
7. Other duties as assigned by the Masters Swimming Program Committee.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Records Chair

Authority: Director, Masters Swimming

Policy Number: MG-8

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art.6, Sect. 1; SSI Board Policy G-7 and A-1

Records Chair by the Director, Masters Swimming and will serve indefinitely.

The duties of the Records Chair will be as follows:

1. Maintain Long Course and Short Course Records for the Saskatchewan Association of Masters Swimming.
2. Update records every three months after September.
3. Work with Vice President-Competition, to ensure that all meet data is being received.
4. Work with Executive Director – Swim Saskatchewan Inc. to ensure that up to date records are maintained on the Swim Saskatchewan Website.
5. Liaise with Masters Swimming Canada

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Masters Swimming Program Committee Meetings

Authority: Director, Masters Swimming

Policy Number: MG-9

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

The Masters Swimming Program Committee will hold an Annual Meeting, which will be a meeting in person. Other meetings (as needed) can be held in person or by teleconference. Such meetings will be at the call of the Director, Masters Swimming or upon the request in writing by at least three of the affiliated Masters Swim Clubs.

The agenda for all meetings will be sent to all members of the Masters Swimming Program Committee at least 14 days prior to the date of the meeting.

The Annual Meeting will be held in conjunction with the Saskatchewan Masters Provincial Finals.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Voting

Authority: Director, Masters Swimming

Policy Number: MG-10

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

There will be no voting by proxy and each person will only carry one vote.

Quorum will consist of those members present at any meetings in person or by teleconference, or all members of the Committee for a vote by fax/email/post.

In general voting matters, a simple majority of the present voting members will decide the question. In votes regarding changes to SAMS Policies or to the SAMS Technical Package, a vote of not less than seventy-five percent of voting members present will decide the question.

The Masters Swimming Chair may submit to a vote by fax/email/post, any specific question or matter that may be in the interest of and for the benefit of Masters Swimming. In the case of a vote by fax/email/post:

1. Director, Masters Swimming will send to each member of the Committee a clear statement of the question. Each voting member of the Committee will return a vote to Director, Masters Swimming within a stated time, but not more than thirty days from the date of the mailing of the question.
2. Within five days of the closing of the vote, Director, Masters Swimming will send to each member of the Committee a copy of the question(s) and the result of the vote(s), including the number of those voting for and against, with a statement of whether the question has been carried or defeated.
3. Failure by any member to submit a vote will be deemed to be a vote in favour of the question.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Governance

Name: Amendments

Authority: Director, Masters Swimming

Policy Number: MG-11

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

The Masters Swimming Policies and Technical Package may be rescinded, altered, or added to by special resolution, which means:

1. A Notice of Motion for Changes will be submitted to Swim Saskatchewan Inc. and the Director, Masters Swimming in writing no later than 15 days prior to the date a meeting of the Committee. Director, Masters Swimming will immediately, upon receipt of such Notice of Motion, forward a copy to each member of the Committee.
2. The vote on the Motion to rescind, alter or amend the Masters Swimming Policies or the Masters Swimming Technical Package can be a vote in person or via fax/email/post, provided that in the latter case there has been an opportunity for discussion of the question by all members of the Committee.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Competition

Policy Number: MC-1

Name: SAMS Technical Package

Date Approved: June 2004

Authority: Masters Swimming Program Committee **Date Revised:**

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

SAMS may develop a Technical Package that will govern the running of competitions for the Masters Swimming program and will be considered policy governing the technical format for Sanctioned Masters Meets. The Masters Swimming Program Committee will develop the SAMS Technical Package collaboratively with assistance from the Technical Program Coordinator of SSI. The Technical Package may be modified from time to time as required, in accordance with SAMS Policies MG-9, MG-10 and MG-11.

SAMS Policies will govern issues and policies that are not covered within the SAMS Technical Package.

The SAMS Technical Package will specify:

1. Permissible Events to be offered at meets.
2. General Guidelines suggested for Invitational Meets.
3. Adherence to MSC and SNC Competition Rules governing age grouping, combined competitions, etc.

The SAMS swim calendar (meet schedule) will be developed and approved annually by the Masters Swimming Program Committee, working with the Technical Program Coordinator of SSI.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Competition

Name: Eligibility and Registration

Authority: Director, Masters Swimming

Policy Number: MC-2

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws At. 6, Sect. 1; SSI Board Policy G-7, M-2, C-1, C-2 and A-1

All Masters Swimmers who have actually attained 18 years of age, as of the first day of the swim meet and who are registered with Masters Swimming Canada through Swim Saskatchewan or any PMO or any other FINA recognized National Masters Swimming Organization, are eligible to swim in Master Swim meets. (CMGR 2.01. Eligibility to Compete, MSC Rules)

Each Masters Swim Club will designate a club Registrar, who will have responsibility to ensure that all swimmers in the club are registered.

Registrations will not be valid until all applicable fees have been received in the SSI office. (Registration fees will be established jointly by the SAMS Program committee and SSI, in accordance with SSI Board Policy.)

Swimmers will not compete unless they are registered Masters Swimmers.

Note: This policy specifies age requirements to compete at a Masters Swim Meet. Each Club is responsible for setting their own registration age requirements.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Competition

Policy Number: MC-3

Name: Entries Refund Policy

Date Approved: June 2004

Authority: Masters Swimming Program Committee **Date Revised:**

Reference:

Entry fees for individual and relay competition at sanctioned Masters Swim Meets will be specified in the meet package and are due at the entry deadline. Swim Saskatchewan expects that all clubs will submit entry fees on or before the entry deadline.

Recommendations for Meet Management

Entries may be scratched without penalty prior to the entry deadline. If entry fees have been submitted, they will be refunded provided the Meet Manager had received scratch notification prior to the entry deadline.

The fees for any swimmer who is scratched AFTER the entry deadline will not be refunded.

Any swimmer who is entered in the meet after the entry deadline will be considered a deck entry. Entry fees are due for any swimmer so entered at the time that the deck entry is submitted. Note that a swimmer who is deck entered CANNOT substitute for a swimmer who has been scratched after the entry deadline. The fees for the scratched swimmer are non-refundable, AND fees are due for the swimmer who is deck entered.

Fees MAY be refunded for a swimmer who is a late scratch, at the sole discretion of the Meet Manager, only for scratches due to illness of the swimmer or due to other serious extenuating circumstances. Such refunds are a courtesy, and will not be expected. Host clubs may set internal policy governing refunds of entry fees for late scratches. Host clubs shall not suffer financial losses due to refund of entry fees.

In accordance with Policy MC-4 (SAMS Cancellations due to Weather or Any Other Unforeseen Circumstances), fees will not be refunded for scratches due to weather conditions beyond the control of the host club or the traveling club. If weather conditions prevent some or all of the members of a team or teams from traveling to a meet, they will not be eligible for a refund of entry fees.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Competition

Policy Number: MC-4

Name: Cancellations due to Weather or
Any Other Unforeseen Circumstances

Date Approved: June 2004

Authority: Meet Management

Date Revised:

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

In the case of weather or any other unforeseen adverse circumstance that prohibits the start or continuance of a meet, the meet management, in consultation with meet referees and lifeguards/pool staff, will have the authority to call the meet (stop competition) on account of the circumstance. Such weather will involve the presence of lightning or thunder within sight or sound of an outdoor pool in which the competition is being held, or any other weather condition that could constitute a danger to participants/spectators. (Examples include tornado warnings, or hazardous driving conditions in winter storms, fog, etc.) Other unforeseen adverse circumstance will include any other circumstance that could constitute a danger to participants/spectators. (Examples include electrical, mechanical or structural failures, pool contamination, hazardous imbalances in pool chemistry, etc.)

The meet manager, in consultation with facility staff, will monitor weather conditions when adverse conditions are probable.

In the case where a meet is called or cancelled because of weather or any other unforeseen adverse circumstance, awards (if applicable) shall be determined based on the events completed to that point, providing that at least half of the events have been completed. Events partially completed will not be included in scoring the meet.

In the event that a meet is cancelled or called due to weather conditions, there will be no refund of entry fees to clubs. Similarly, if weather conditions prevent some or all members of a team or teams from traveling to a meet, they will not be eligible for a refund of entry fees. (The host club cannot be penalized financially, for costs such as pool rentals, by conditions that are outside of the host club's control.)

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Competition

Name: Records

Authority: Director, Masters Swimming

Policy Number: MC-5

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7, G-9.2, C-3 and A-1

Provincial records will be kept for results achieved in any sanctioned swim competition. SAMS will maintain the Provincial Records and will publish new records every three months, not less than once each year. Swimmers will receive suitable recognition of the record, including a Provincial Record Swim Cap.

All meet data will be forwarded to the Records Chair by the Meet Manager within 30 days of completion of the meet in order to keep up to date records. If a swimmer competes at a meet outside of Saskatchewan, that swimmer will be solely responsible for ensuring the meet data is forwarded to the Records Chair.

Any Masters Swimmer who is registered and in good standing with SSI at the time of a swim is eligible to set a provincial record.

Records will be kept separately for male and female athletes for each of the following categories:

- a. Individual events: 18-24, 25-29, 30-34 and then continue upward in 5-year increments.
- b. Relay events: Age groups shall be 72-99, 100-119, 120-159 and continue upward in 40 year increments. The age group of a relay team shall be determined by the aggregate of the ages (in full years) of the 4 relay team members.

Records will be kept for SC and LC metres. Records may be established for the following events/distances:

Freestyle: 25, 50, 100, 200, 400, 800, 1500

Backstroke: 25, 50, 100, 200

Butterfly: 25, 50, 100, 200

Breaststroke: 25, 50, 100, 200

Individual Medley: 100, 200, 400

Medley and Freestyle Relays: 100, 200, 400

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Administration

Name: Relationship to Swim Saskatchewan Inc

Authority: Swim Saskatchewan Inc

Policy Number: MA-1

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7 and A-1

All SAMS Policies and the SAMS Technical Package will be subject to Swim Saskatchewan Inc Bylaws and Policies. SAMS Competition Policies and the SAMS Technical Package will be governed by the Swimming Rules of Swimming Natation Canada and Masters Swimming Canada.

The SAMS Program Committee is established by Swim Saskatchewan to carry out the routine business and exercise the authority of Swim Saskatchewan as it pertains to Masters Swimming. The SAMS Program Committee is accountable to the Board of Swim Saskatchewan, through the Director, Masters Swimming. The SAMS Committee is responsible for the development and enforcement of Policies and Procedures for its members and for all activities that are specific to Masters Swimming.

The SAMS Program Committee will liaise and work collaboratively with any other Committee of Swim Saskatchewan, where areas of interest and jurisdiction intersect. SSI will maintain budgetary authority and fiscal responsibility for all SAMS Programs.

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Administration

Name: Reimbursement of Expenses

Authority: Swim Saskatchewan Inc

Policy Number: MA-2

Date Approved: June 2004

Date Revised:

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7, A-1 and A-2

Members of the SAMS Program Committee will receive reimbursement for expenses incurred in their work for the Committee. Reimbursement will be paid by SSI or by SAMS according to the following guidelines:

Swim Saskatchewan Inc.

Saskatchewan Association of Masters Swimming Policies

Type: Administration

Policy Number: MA-3

Name: Policy Review Schedule

Date Approved: June 2004

Authority: Masters Swimming Program Committee **Date Revised:**

Reference: SSI Bylaws Art. 6, Sect. 1; SSI Board Policy G-7, A-1 and A-3

SAMS Policies and the SAMS Technical Package will be review annually by the Masters Swimming Program Committee at least two months prior to the Annual Meeting. At the Annual Meeting, the Director, Masters Swimming will report the results of the review of Policies to the membership. Any changes that are to be proposed by the committee as a result of its review will be circulated to the membership in accordance with MG-10.

Proposed Changes to the policies or the Technical Package will be put forward by the members in accordance with Policy MG-10.

Voting on proposed changes to SAMS Policies or the SAMS Technical Package will be governed by MG-9.

Any approved changes to SAMS Policies or the SAMS Technical Package will be presented to the Board of Directors of Swim Saskatchewan for ratification.